



# 2024 Skate Kansas City

**April 4-7, 2024**

**Entry Deadline: February 25, 2024**  
**(11:59 PM ET/10:59 PM CT)**

**Hosted by:**  
**Kansas City Figure Skating Club**

To be held at:  
Kansas City Ice Center  
19900 Johnson Drive  
Shawnee, KS 66218

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Register Online!

Registration will be completed through the [EMS Competition Portal](#) in the U.S. Figure Skating Members Only site.

For more information, please contact:

email: [KCFSC1@gmail.com](mailto:KCFSC1@gmail.com)  
Web Site: [www.kcfsc.com](http://www.kcfsc.com)

Phone: 913.638.9026  
(No calls before 9 am or after 9 PM CST)

## **I. COMPETITION OVERVIEW**

2024 Skate Kansas City will be conducted in accordance with the rules and regulations of U.S. Figure Skating, as set forth in the [current rulebook](#) and/or current Compete USA handbook, as well as any pertinent updates that have been posted on the U.S. Figure Skating [website](#).

This competition is open to all eligible, restricted, reinstated, or readmitted persons as defined by the Eligibility Rules.

Skaters must be a currently registered member of a U.S. Figure Skating member club, Learn to Skate USA® member, a collegiate club, or who is an individual member in accordance with the current rulebook. For non-U.S. citizens, please refer to the [rulebook](#) for more information.

## **EXCEL SERIES**

Skate Kansas City is a part of the 2024 Excel Series and will offer all Excel levels, Beginner – Senior.

- Excel Free Skate Events to be judged IJS: All Excel “PLUS” levels (Preliminary Plus, Pre-Juvenile Plus, Juvenile Plus, Intermediate Plus), and Pre-Juvenile through Senior levels.
- Excel Free Skate Events to be judged 6.0: Beginner, High Beginner, Pre-Preliminary, Preliminary.

Skaters must register through EMS to participate in the Excel Series prior to competition at designated competitions in order to have their points recorded and seen in standings. **Excel skater registration closes on 3/1/2024.**

[Excel Series Registration](#) | [Excel Series Information](#)

## **MID-WEST FIGURE SKATING COUNCIL CHAMPIONSHIP SERIES**

Kansas City Figure Skating Club is a member of the Mid-West Figure Skating Council (MWFSC) and is participating in the Mid-West Council Championship Series (MWCCS). Participating competitions are Heartland Winter Classic, Snowball Spectacular, Skate KC, Heart of America, Wichita Mid-Continent Classic, Pony Express Championships, and Line Creek Fall Fling. Actual competitions will be dependent upon each hosting Club’s final decision to hold their event. Points will be awarded for Beginner through Adult level events (Free Skate, Showcase, Jumps, Spins, Dance, and Compulsory) along with Compete USA events (Basic Elements, Basic Program, and Basic Skills Showcase).

Skaters may enter one of two tracks. The Comprehensive Track will include all events a skater enters (Free Skate, Dance, Showcase Events, Jumps, Spins, and Compulsory). The Free Skate Track will only include singles Free Skate events (Long Program for Intermediate – Senior). Skaters must indicate the track in which they wish to compete when they sign up. Track selection cannot be changed after registration.

Skaters competing in this Series will receive points for placement in each of the above events at the recognized competitions. At the end of the season, top point skaters will receive awards from MWFSC, and the club with the most skater-accumulated points will receive the Traveling Championship Trophy for that year.

There is an annual \$10 registration fee to enter the Championship Series, which can be paid at the first competition entered or by registering on the Council website at [www.MWFSC.net](http://www.MWFSC.net).

## **EVENTS OFFERED**

[Program requirements for the events listed below can be found here: usfigureskating.org – Skate – Compete – Program Requirements.](https://usfigureskating.org) This event will follow program requirements for the 2024-2025 season.

<b>SINGLES</b>	<b>JUDGING</b>	<b>1<sup>st</sup> Event</b>	<b>Additional Event</b>
Excel Free Skate (PLUS levels and Preliminary through Senior)	IJS	\$145	\$55
Excel Free Skate (Aspire 1-4 and Pre-Preliminary)	6.0	\$145	\$55
Well-Balanced Short Program	IJS	\$145	\$55
Well-Balanced Free Skate (Preliminary through Senior)	IJS	\$145	\$55
Well-Balanced Free Skate (Pre-Preliminary and below, Adult Pre-Bronze, Adult Beginner, High Beg.)	6.0	\$145	\$55
Adult Free Skate (Adult Bronze – Master Jr/Sr)	IJS	\$145	\$55
<b>SPECIALTY</b>	<b>JUDGING</b>	<b>1<sup>st</sup> Event</b>	<b>Additional Event</b>
Aspire 1-4 Compulsory Moves	6.0	\$145	\$55
Compulsory Moves (No Test–Senior)	6.0	\$145	\$55
Excel Compulsory Moves (Excel Beg.–Excel Prelim.)	6.0	\$145	\$55
Adult Compulsory Moves (Adult Beginner–Masters Jr/Sr)	6.0	\$145	\$55
Jumps Challenge (Beginner–Pre-Preliminary)	6.0	\$145	\$55
Jumps Challenge (Preliminary – Senior)	IJS	\$145	\$55
Adult Jumps Challenge (Adult Beginner–Masters Jr/Sr)	6.0	\$145	\$55
Spins Challenge (Beginner–Pre-Preliminary)	6.0	\$145	\$55
Spins Challenge (Preliminary–Senior)	IJS	\$145	\$55
Adult Spins Challenge (Adult Beginner–Masters Jr/Sr)	6.0	\$145	\$55
<b>SHOWCASE</b>	<b>JUDGING</b>	<b>1<sup>st</sup> Event</b>	<b>Additional Event</b>
Emotional Performance (No Test – Senior, Adult)	CJS	\$145	\$55
Choreographic Artistry (No Test - Senior, Adult)	CJS	\$145	\$55
Lyrical Pop (No Test - Senior, Adult)	CJS	\$145	\$55
Character Performance (No Test - Senior, Adult)	CJS	\$145	\$55
Comedic Impressions (No Test - Senior, Adult)	CJS	\$145	\$55
Duets/Trios (No Test – Senior, Adult)	CJS	\$145	\$55
Theme Event	CJS	\$145	\$55
Adaptive Individual Showcase	CJS	\$60	\$40
Adaptive Unified Partner Showcase	CJS	\$60	\$40
<b>COMPETE USA EVENTS</b>	<b>JUDGING</b>	<b>1<sup>st</sup> Event</b>	<b>Additional Event</b>
Snowplow Sam-Basic 6 Program w/ Music	6.0	\$60	\$40
Adult 1-6 Program w/ Music	6.0	\$60	\$40
Snowplow Sam – Basic 6 Elements	6.0	\$60	\$40
Compete USA – Showcase	6.0	\$60	\$40
<b>ADAPTIVE</b>	<b>JUDGING</b>	<b>1<sup>st</sup> Event</b>	<b>Additional Event</b>
Special Olympics – Free Skate Program	6.0	\$60	\$40

## **II. ELIGIBILITY**

### **Singles: Excel and Well-Balanced Events**

- Skaters must meet at least the minimum singles test requirements for the event's level. A skater's singles test level may be higher than the minimum requirement.
  - o Skate Up: Skaters may skate up one level higher than their minimum test requirement allows.
- Skaters may not register for an event level lower than allowed by their competitive floor. An athlete's competitive floor is set by one of the following scenarios:
  - o If an athlete has a paid EMS series application for the NQS series, the event level registered for in the most recent NQS will become the lowest level they may compete at in any U.S. Figure Skating sanctioned event.
  - o If an athlete has a paid EMS series application for the Excel Series, the event level registered for in the most recent Excel series will become the lowest level they may compete in any Excel event. For Well-Balanced and Specialty events, the skater will be permitted to register at one level lower than the "floor" set by their Excel series entry.
  - o If an athlete has never had a paid EMS series application in the NQS or Excel series, the athlete may select their level based on their goals and technical skills as long as the minimum test requirements are met.
- Skaters are not permitted to enter an Excel free skate and a Well-Balanced free skate event at the same competition (example: Juvenile Girls Free Skate and Juvenile Girls Excel Free Skate). However, they are permitted to enter an Excel and a Well-Balanced event of different types such as a short program (if stand-alone event option), specialty or showcase events (example: Intermediate Women Short Program and Intermediate Women Excel Free Skate).
- For more details about establishing event levels, refer to the information sheet [HERE](#) or email [events@usfigureskating.org](mailto:events@usfigureskating.org).

### **All other singles and partner events (such as Adults, Pairs, Ice Dance):**

- Skaters must meet the minimum test requirements for the events level, but not exceed the maximum permissible test requirement.

Skaters entering pre-juvenile and lower events will be divided as closely as possible by age should the number of entries warrant more than one group. Boys and girls may be combined to make an event, except for standard track short programs and free skates.

## **OUR COMMUNITY**

U.S. Figure Skating is dedicated to fostering a culture of belonging and community that is welcoming for all individuals. We are committed to championing diversity, equity and inclusion and understand its value in combating discrimination and challenging inequalities necessary to develop champions both on and off the ice. We are actively working toward developing equitable practices and policies that foster safety and empower all individuals to authentically pursue their unique path in all areas of our sport. We stand firmly on the belief that our members are the most important asset to our organization and that our differences are meaningful and strengthen our sport. We believe that skating is for everyone.

## **NON-DISCRIMINATION**

U.S. Figure Skating commits in policy, principle and practice to sustain a non-discriminatory approach on and off the ice for all members. We strive to provide equal opportunity for all despite their varied backgrounds, experiences and identities, and want all members to feel valued and respected at every level of organization. U.S. Figure Skating's SkateSafe® Program receives, investigates and addresses allegations of discrimination or harassment throughout its membership and the organization. Please refer to the [SkateSafe® Program Handbook](#) for further definition of harassment, discrimination and abuse.

By attending this event, all participants are willingly committing to upholding U.S. Figure Skating's Code of Ethics (*GR 1.01*) and Code of Conduct (*GR 1.02*), as detailed within the [U.S. Figure Skating Rulebook](#).

To report a concern of discrimination or harassment to U.S. Figure Skating, please visit [www.USFigureSkating.org/SkateSafe](http://www.USFigureSkating.org/SkateSafe) or email [SkateSafe@USFigureSkating.org](mailto:SkateSafe@USFigureSkating.org).

## **SKATESAFE COMPLIANCE**

### **COACHES**

To be an eligible coach at a nonqualifying competition, coaches must meet the applicable compliance requirements and verified by U.S. Figure Skating. Coach compliance falls into three categories, Coach/Choreographer, Learn to Skate USA Instructor, or Foreign Coach/Choreographer. Details regarding compliance requirements can be found [HERE](#). All compliance requirements must be met at the time of check-in to access the competition, no exceptions.

Coaches of foreign athletes: If you are a coach of a foreign athlete only, you are not subject to U.S. Figure Skating coach compliance and will only be asked to provide a letter of good standing for the federation your athlete represents.

With EMS, coaches must be included within a skater/team's registration or updated through their EMS Skater Portal via "[My Coaches](#)" or "Team Personnel." All coaches declared at the time of registration will be included on the registration confirmation email. Note: There is no registration approval process within EMS as the data (membership and test level) is tied to the U.S. Figure Skating database. Non-compliant coaches will receive automated email reminders through the start of the competition.

EMS Coach Resources:

- [My Competitions](#)
- [My Skaters](#)
- [Coach Schedule](#)

### **MANDATORY ATHLETES**

Athletes age 18+ as of the competition start date who will be competing on a team (i.e., synchro, ice dance, pairs, shadow dance, theatre, etc.) with at least one Minor Athlete must complete SafeSport™ Training. \*

Minor athletes who turn 18 mid-season are encouraged to seek parental consent to take the online SafeSport™ Training early to avoid any disruptions in their ability to participate as the training is required upon turning 18. The athlete will not be compliant until they have completed the training and their Members Only portal reflects completion. Please email [skatesafe@usfigureskating.org](mailto:skatesafe@usfigureskating.org) for instructions or questions regarding parental consent.

### **III. REGISTRATION INFORMATION**

Registration will open on Thursday, April 4 at 4:00 pm (if events begin on Thursday, registration will open earlier). Please check the KCFSC Website (<https://www.kcfsc.com>) for details. The registration desk will be open one hour prior to, and during, competition. Please register/check-in promptly upon arrival. Skaters must register at least one hour prior to their first event.

Please be sure to select the correct event and confirm your entry with your coach prior to submitting your entry. Entry fees do not include practice ice. Practice ice is purchased separately.

Online registrations will be accepted via [EMS](#). Payment must be made at the time of registration by credit card only. Each transaction includes a 3% transaction fee.

1. Go to [www.usfsaonline.org](http://www.usfsaonline.org)
2. Enter your U.S. Figure Skating or your Learn to Skate USA® member number and password
  - a. If you need assistance with your member number and password, contact Member Services at [memberservices@usfigureskating.org](mailto:memberservices@usfigureskating.org).
3. Click EMS then “Competition Registration”
4. Choose “Skate Kansas City” from the list of nonqualifying competitions.
  - a. If you need assistance completing your registration, contact [productsupport@usfigureskating.org](mailto:productsupport@usfigureskating.org).

#### **PARTNERED EVENTS:**

Only one partner will complete registration for the team. During the registration process, you will be asked to identify your partner and verify their test information. **The registered partner will be responsible for managing all aspects of the competition for the team including music/PPC upload, practice ice sales, etc.**

#### **FOREIGN SKATERS:**

Non-U.S. skaters intending to register for this competition must set up a non-member account prior to registering for the competition ([click here for HOW TO](#)). This can be done by choosing the “Non-Member? Create Account” option on the [Members Only](#) login page.

**NOTE: All entries include a video of the skater’s performance.**

First Standard Event:	\$145.00
First Compete USA Event:	\$ 60.00
Each additional event:	\$ 55.00
Critiques (Well Balanced SP/FS only, Juv-Sr)	\$ 15.00
IJS Test Protocol (must be pre-paid, Juv-Sr)	\$ 15.00
Late/Change Fee	\$ 35.00*

**Registration Deadline: Feb. 25, 2024 at 11:59 PM ET**

**Late Registration Deadline: March 3, 2024 at 11:59 PM ET + \$35 Late Fee**

Late entries will be accepted only at the discretion of the chief referee, and a late fee of \$35.00 will be charged. Late/Change fee applies to each late entry or change – this is a per issue charge. This includes entry fees, planned program content forms, music, and event changes made after February 25, 2024, 11:59 PM ET/10:59 PM CT.

\* The Music and PPC deadline is **March 3, 2024, 11:59 PM ET/10:59 PM CT**. Any music or PPC that has not been received by March 3, will receive an automatic late fee of \$35 per missing item. All late fees must be paid prior to registration.

## **TEST CREDIT**

Skaters requesting test credit must select the option “Test Credit” during registration or through “Add Event” process within EMS. Late requests can be accommodated until March 3, 2024 by making a request via email [KCFSC1@gmail.com](mailto:KCFSC1@gmail.com) where the payment must be completed online via EMS prior to receiving a credential and competing. Skaters can pick up their completed test credit packet from the Registration/Check-in desk approximately one hour after the event concludes. Test Credit packets are \$15 and only available for Juvenile through Senior well-balanced and Excel free skates.

## **MUSIC SUBMISSION/UPLOAD**

EMS MUSIC UPLOAD: Competitors participating in events with music are required to upload their music to the [EMS Competition Portal](#) no later than **March 3, 2024 at 11:59 PM ET/10:59 PM ET**. After this date, skaters will be locked out of this feature and subject to a **\$35 late fee**. The late fee will automatically be added to each skater's cart who doesn't meet this requirement by the deadline. Late fees will not be removed under any circumstances and must be paid prior to receiving the skater credential onsite.

**DEADLINE: MARCH 3, 2024, 11:59 PM ET/10:59 PM ET - \$35 LATE FEE APPLIES FOR ITEMS SUBMITTED AFTER MARCH 3.**

EMS SKATER MUSIC UPLOAD HOW TO: [CLICK HERE](#)

*If you need assistance, email [productsupport@usfigureskating.org](mailto:productsupport@usfigureskating.org)*

Competitors must also have available a backup copy of their competition music on a cell phone and it must be immediately available rinkside whenever the skater competes. If the phone does not have the standard round headset connector, an appropriate adapter, such as an Apple Lightning connector or Samsung USB-C adapter is required to be attached. The phone should be presented to the music person with the file ready to play, phone in airplane mode and volume turned to maximum.

## **PLANNED PROGRAM CONTENT (PPC) SUBMISSION/UPLOAD – FOR IJS EVENTS ONLY**

EMS PLANNED PROGRAM CONTENT (PPC) – Competitors participating in IJS events are required to submit PPC in the [EMS Competition Portal](#) no later than **March 3, 2024, at 11:59 PM ET/10:59 PM ET**. After this date, skaters will be locked out of this feature in EMS and subject to a **\$35 late fee**. The late fee will automatically be added to each skater's cart who doesn't meet this requirement by the deadline. Late fees will not be removed under any circumstances and must be paid prior to receiving the skater credential onsite.

**DEADLINE: MARCH 3, 2024, 11:59 PM ET/10:59 PM ET - \$35 LATE FEE APPLIES FOR ITEMS SUBMITTED AFTER MARCH 3.**

EMS PPC UPLOAD HOW TO: [CLICK HERE](#)

*If you need assistance, email [productsupport@usfigureskating.org](mailto:productsupport@usfigureskating.org)*

## **REFUND POLICY**

Entry fees will not be refunded after February 25, 2024 unless no competition exists or the event is canceled. There will be no refunds for medical withdrawals. Online processing fees are non-refundable.

## **LIABILITY**

U.S. Figure Skating, Learn to Skate USA®, Kansas City Figure Skating Club and Kansas City Ice Center accept no responsibility for injury or damage sustained by any participant in this competition. This is in accordance with Rule 1600 of the official U.S. Figure Skating Rulebook.

## **IV. COMPETITION DETAILS**

### **FACILITIES**

The competition will be held at the Kansas City Ice Center, 19900 Johnson Drive, Shawnee, KS 66218. The ice surface is 85' x 200', with rounded corners. A snack bar is available in the rink, as well as various restaurants are nearby.

### **READY ROOMS**

All athletes are expected to arrive at the arena ready (costumes, hair, make-up, etc.). Rooms will be provided to leave your belongings and to put skates on but are not to be used for changing. Doors will remain open at all times. **Changing will not be permitted in public restrooms.**

Ready rooms are for athletes only. An exception can be made for athletes 11 years old and younger that will allow for one parent of the same sex to assist their child immediately prior to and after their skating event(s). Please review the Locker Room and Changing Area Policy and the SafeSport Handbook (both found on the [U.S. Figure Skating SafeSport](#) page).

### **U.S. FIGURE SKATING TRAVEL POLICY**

All travel must strictly adhere to Two-Deep Leadership requirements. An Adult Participant cannot transport a Minor Athlete one-on-one and Two-Deep Leadership requirements must be adhered to at all times during In-Program travel, by transporting at least two minors or a second Adult Participant. An Adult Participant cannot share a hotel room or other sleeping arrangement with a Minor Athlete(s). Full details of the SkateSafe Travel Policy and any exceptions can be found starting on page 12 of the [SkateSafe Handbook](#).

### **OFFICIAL WEBSITE & UPDATES**

Official notices will be emailed to competitors through EMS and posted to the KCFSC website, <https://www.kcfsc.com/>. It is the responsibility of each competitor, parent, and coach to read the messages for any schedule changes and/or additional information. Skaters are expected to arrive 45-minutes prior to the scheduled time of their event. A tentative schedule of events will be posted prior to the competition.

### **SCHEDULE**

Competitors may be scheduled on any day or time during the announced dates of the competition. The competition and practice ice schedule will be available after the close of entries in the [EMS Competition Portal](#). All participants will be notified via email once available.

### **PRACTICE ICE**

Practice ice is NOT included with your registration. Practice ice sessions will be 30 minutes. A maximum of 2 practice ice sessions may be requested per skater. Compete USA (Basic Skills) practice ice is 20 minutes and no music will be played.

### **PRACTICE ICE FEES**

	<b>Pre-Purchase</b>	<b>Open Sales</b>	<b>On-Site Sales</b>
Practice Ice (30 min)	On or before Mar. 3: \$15.00	March 25-Apr 3: \$18.00 (space permitting)	At Registration: \$20.00 (space permitting)
Compete USA (20 min)	On or before Mar. 3: \$12.00	March 25-Apr 3: \$13.00 (space permitting)	At Registration: \$15.00 (space permitting)

**Once your registration is complete**, you can access the Practice Ice/Schedule area within the [EMS Competition Portal](#) to pre-purchase your credits. Practice sessions will be organized according to level, whenever possible, and limited to 15 skaters or less. We reserve the right to cancel or change any practice session. **Practice Ice will be selected by skater.** Practice ice sessions are not refundable and may not be



transferred or sold to other skaters once purchased. Every effort will be made to play each competitor's music for short program and free skates, but this cannot be guaranteed. Compete with Us competitors will not have their music played on the practice sessions.

#### **EMS (SKATER) PRACTICE ICE RESOURCES:**

- Skater: [Pre-Purchase and Selection](#) | [Open Sales](#)

#### **PHOTO/VIDEO**

Video will be provided to all competitors and is included in the entry fees. Instructions for receiving your video will be sent the week prior to the competition starting. **Note, per U.S. Figure Skating policy, photographing and/or recording of anyone other than your own skater is strictly prohibited.** No flash photography of the skaters on the ice is permitted. No tripods may be used and no rink power sources may be accessed.

#### **AWARDS**

Medals will be awarded for the top four placements in all events, including Championship Events. All awards will be distributed, and pictures will be taken immediately following the posting of results. Medals may be engraved at an additional cost after the awards have been presented.

The Skate Kansas City High Points trophy will be awarded to the club, accumulating the most points based on the following: four points for 1st place, decreasing to one point for 4th place. All participating clubs are included. Pair/Dance teams must declare what club points are to be awarded to if both skaters are not from the same club.

#### **ONSITE CHECK-IN**

Check-in will open on Thursday, April 4, at 4:00 PM.

If you are participating in a role requiring compliance, please be sure to [download or print your compliance card](#) to verify your compliance status on-site, if requested. If you believe your compliance card does not accurately reflect your compliance status, please contact [skatesafe@usfigureskating.org](mailto:skatesafe@usfigureskating.org) at least 2 business days prior to the competition for assistance.

#### **OFFICIAL HOTELS:**

**Comfort Inn & Suites Shawnee**  
16510 Midland Drive  
Shawnee, KS 66217  
913-962-5555

**Rate: \$119.99**  
Non-Smoking King, 2 Queen Bed Double, or 2 Queen Suite  
**Reservation Deadline: March 4, 2024**

Skate KC has arranged for multiple hotel discounts through the links below. These rates may sell out or change, so it is advised that you book early.

[Search For Hotel Discounts, Cheap Hotels, Hotel Rates + Hotel Reservations \(groupdeals.priceline.com\)](#)

#### **MERCHANDISE**

Merchandise will be available on-site.

#### **CONTACT INFORMATION**

If you have questions, please visit our website at <https://www.kcfsc.com/> or contact the competition co-chairs at [KCFSC1@gmail.com](mailto:KCFSC1@gmail.com) or 913.638-9026 (please no calls before 9 am CST or after 9 pm CST).